



Date: _____

Doha English Speaking School
PO Box 7660
Doha
QATAR
Email: registrar@dess.org

FAO: The Registrar

Dear Registrar

Reference: Leavers' Notice

I would like to confirm that my child / children listed below:

CHILD'S FULL NAME	CLASS

Will be leaving Doha English Speaking School.

The last day of attendance will be: _____

We will be moving to: _____

You are kindly requested to prepare a Progress Report and Attendance Certificate for my child/children

Yours sincerely

Signature

Print Name