



DOHA ENGLISH SPEAKING SCHOOL

Learning Together • High Expectations • Celebrating Success

IN THE EVENT OF ILLNESS OR INJURY

MINOR AILMENTS

- The child will be assessed by class teacher/teacher on playground duty as to whether a visit to the Nurse is required.
- The child's attendance to the School Nurse will be recorded on the daily register, in personal medical records and noted in the child's student planner if presented.
- The School Nurse will assess and treat the child as required. If further care is required parents will be notified.

MINOR INJURIES

- Child will be sent to the First Aid Room where assessment and first aid treatment will be administered by the School Nurse or other trained first aiders if School Nurse is unavailable.
- If a child is injured whilst playing sport, they should report to their PE teacher in the first instance and then to the School Nurse if assessment and or treatment is required.
- Treatments as above will be documented in the daily register and in personal medical records and attendance noted in child's planner, if presented.
- In the event of a head injury, the child will be sent to the School Nurse for assessment and treatment. Parents will be notified by telephone if the injury is significant. A head injury advice letter will be sent home with the child if deemed necessary.
- Please be aware that parents will not be notified for minor cuts and grazes.

MEDICATION PROCEDURE

- It is imperative that the School Nurse be aware of all medications taken by students.
- Assistance will be given by the School Nurse in the administration of prescription medication when documentation is received from parents.
- Short term prescription medicine will only be administered if the container states child's name and dose, and is clearly labelled with the name of medication and specific instructions for administration. It is also a requirement to complete a medication administration consent form.
- All medications administered by the School Nurse will be recorded.
- **PLEASE DO NOT SEND IN ANY MEDICATIONS WITH YOUR CHILD. ALL MEDICATIONS ARE TO BE HANDED IN TO THE SCHOOL NURSE FOR SAFE STORAGE AND ADMINISTRATION.**